

Board of Directors
Meeting Marine Village School
Thursday, May 21, 2026
6:00 p.m.

Google Meet joining info

Video call link: <https://meet.google.com/ukt-nesc-dbz>

Or dial: (US) +1 561-614-1028 PIN: 440 550 992#

Minutes

<u>Board Members:</u>	<u>Designation:</u>	<u>Attendance</u>
Dr. Kien Nguyen - Vice Chairperson	Community	A P
Gerry Glomb - Finance Chairperson	Community	A P
Dr. Katie Swanson - Secretary	Parent	A P
Katy Kalt	Parent	A P
Michael Adrian	Parent	A P
Anessa Beimert	Teacher	A P
Lauren Henninger	Teacher	A P
Michelle Johnson-Chairperson	Teacher	A P
Colleen Tetreault	Teacher	A P
Dr. Curtis Windham (Ex-Officio)	Executive Director	A P

Authorizer Member Present: Ellie Holte

Community Members Present: Ellie Holte, Jenny Abbs, Jody Dick, Kelly Fronk, Marie Adrian, Katie Docken, Leah Mahoney, Carla Heinz, John Goodfellow, Dan Willenbring, Health Logelin, Jon Yurk, Diane Mills, Kate Shermer

- I. Virtual Meeting Started at: 6:02pm
- II. Conflict Of Interest: none noted

Each member of the Marine Village School Board of Directors confirms that:.

- We have no undisclosed conflicts of interest, or relationships with entities or individuals that could create an actual or apparent conflict between our personal interests and the best interests of this charter school.
- Any conflicts of interest that have been previously disclosed have been reviewed and acknowledged by the board.

If any board member has discovered a new, undisclosed conflict of interest since our last meeting, or if a potential conflict arises during this meeting, that individual is required to immediately disclose it to the board.

III. Call To Order:

A. Approval of the agenda

Motion: To approve the May 21 2026 agenda for the MVS School Board meeting, and move the ED report to the end.

Motion/Second: Kien / Colleen

Yay: all

Nay: none

absent: Katy Kalt

IV. Public Comment:

V. Consent Agenda

A. April Board Meeting Minutes

Motion to approve the consent agenda:

Motion/Second: Michael / Lauren

Yay: all present

Nay: none

absent: Katy Kalt

VI. Committee Reports

A. Governance Committee: report from Kien. Report from last meeting 5/23/2026. Election happened 5/19-5/20. Spent a significant amount of time with the bylaws around board makeup. Made a minor change to section 3: if a majority of members occur during a board cycle, then the board will determine how to eliminate the majority composition. Will submit to the board for review / approval next month.

B. Finance Committee:

1. April Finance Report. Reported by Jenny Abbs. Expected a deficit. Currently managing cash by holding our accounts payable. Need to make our building lease payment by June. Our ADM has remained steady, we were at 101 at the end of April. MDE recently approved our SOD plan. Starting to work on next year's lease aid application. Approved budget was to break even - but the clawback from the state was challenging so we're where we expected to be.

Motion to approve the finance report as presented in the meeting:

Motion/Second: Gerry / Michael

Yay: all present

Nay: none

absent: Katy Kalt

2. Treasurer's Report. Asking to approve the highlighted portion in blue for next year. We are expecting a surplus of 80,000. Enrollment projections: 135 for school year 26-27. State gave all schools 2.69% increase in revenue. Getting the REAP grants, title 1 special ed funds, and 75,000 in donations / gifts. This 75,000 is an amount already secured - we cannot go higher than this until we have a commitment and these are secured. Any more donations would help us meet our bottom line and reduce our debt. There are specific funds reserved for the yurt project. Also assumed in this budget is that the city will forgive the promissory note as has been discussed (CHECK ON THIS). On expenditures, this reflects salary increases for staff. We have a few added FTE in the budget - 0.5 for general ed classroom, 1 special ed teacher and 2 special ed paras. Special ed is about 95% reimbursed by the government. We also expect an increase in health insurance premiums. We budgeted for bus loans, increase in fuel, bus repairs. We are basing the lease aid / utilities on 125 students. Utilities is a set amount - \$221.00 per student. Controllable discretionary funds - curriculum, field trips, staff training, etc. All of this is significantly scaled back from what we've been spending in the last two years. We are really challenging everyone to try to stay within this budget but we can do it. Even with this budget being a surplus, we will have cash flow challenges during the year but we have a plan. Discussion around approval of the budget at 135 students is high based on previous data - want to be careful not to over-budget enrollment. Budget will be revised for 125 and we will review at a special board meeting next week to approve the budget.
- C. Academic Committee: Report from Anessa. Discussed scope and sequence, reviewed some policies.
- D. Community Outreach Committee: Report from Lauren. Met last night. Working to help the forest committee with Rooted Together items for their summer celebration! Also working on waterslide back to school event, along with starting to plan for the Monster Dash in the fall.
- E. Multigenerational Committee: Report from Dan Willenbring. Meeting 1.5 months ago, final comments are being presented to the planner and will make a formal recommendation to the city council for a master plan. This will most likely roll into the comprehensive plan, which is a 2 year endeavor. EDA meeting today - discussion on how to support the school. Talk about community donations beyond the city of the Marine. There is a tremendous amount of community support for this school!

- F. Wellness Committee: report from Colleen. Met on 4/30. Talked about Harmony social-emotional learning program. Minnesota sealant program came in - 10 students were seen by the dentist. Rooted Together event this summer, working on supporting the forest committee.

VII. Non-MVS Board Committee Reports

- A. Marine Community and School Forest Committee: report from Leah Mahoney. Have had a busy May! Along with forest stewardship, had the annual Arbor Day celebration with help from Mayor Kevin, Tommy, Robbie, seedling giveaway supported by the city forest committee. Approximately 30 volunteers helped clean up the forest after school, the Scandia Marine Lions food truck donated the proceeds back to the school. The Minnesota school forest program donated 100 (check this) seedlings. Additional plantings of red oak seedlings were planted as well. Great River Greening also donated additional plantings. Nick Kalt led some bluebird box renovations - there are currently 2 nests! The committee led a successful spring session of Friends of the Forest after school committee. Pruned apple trees, did forest weaving and made clay worms, monitored the bluebird boxes, buckthorn and garlic mustard. The kids made pesto with garlic mustard and did taste testing! Many thanks to Lauren and Dawna for helping spread the word on social media and marketing. Rooted Together gathering will be on June 20. There will be sound meditation (thanks to Loon Holistic Health), pancake breakfast, bio blitz (cataloguing species / animals within the school forest area). This allows us to catalog how the ecology changes over time. Next Tuesday is the public use hearing about the use - 7:00pm - this is to obtain a conditional use permit and variance for the Yurt.
- B. PTO: PTO is seeking executive committee members! There are two open seats. PTO has their upcoming election. It would be beneficial for PTO to have a table at back to school night on 8/26.

VIII. Policies:

- A. Policy 427 - Workload Limits for Certain Special Education (Fourth Read - Academic).
Motion: To Approve Policy 427
Motion/Second: Lauren / Colleen
Yay: all present
Nay: none
absent: Katy Kalt
- B. Policy 532 - Use of Peace Officers and Crisis Teams to Remove Students with Individualized Education Programs (IEPs) from School Grounds - (First Read - Academic)
- C. Policy 601 - Charter School Curriculum and Instruction Goals (First Read - Academic)

- IX. Executive Director Report: report from Dr. Chipp Windham. Dr. Windham is submitting his resignation as of June 30, 2026. This is not a reflection at all of the school. Dr. Windham is proud of this school - wants to make sure we do not view this as a reflection of the school and of the community. He also wants to make sure we understand this a purely personal decision he has made for his family. He will work closely with the finance committee and staff to get

motion: To accept Dr. Windham's resignation.

Motion: Michael / Katie

discussion:

Yay: all present

Nay: none

absent: Katy Kalt

Kien proposes that the governance committee takes the lead in putting together a team to make the assessment of the situation, a determination of the type of leadership required. The governance committee will meet and get this in motion, ASAP. The MVS board will host a listening session in the coming weeks to receive input from the community.

- X. Authorizer Comments: Ellie Holte. Reassuring to know we have a process in place. One idea is to hire an interim executive director.

XI. Next Meetings

A. May 26, 2026 - special meeting to address the budget

June 18, 2026

July 16, 2026

August 20, 2026

XII. Adjournment

Motion: To adjourn the May 21, 2026 MVS School Board meeting.

Motion/Second: Michelle / Katie

Yay: all present

Nay: none

absent: Katy Kalt

* Attachment will be placed in file prior to the full board meeting

** Item(s) will be distributed at the full board meeting.

Signed:

Michelle Johnson

Date:

6-18-26