

Board of Directors
Meeting Marine Village School
Thursday, September 18, 2025
6:00 p.m.

Minutes

<u>Board Members:</u>	<u>Designation:</u>	<u>Attendance</u>
Kien Nguyen - Vice Chairperson	Community	A P
Gerry Glomb - Finance Chairperson	Community	A P
Dr. Katie Swanson - Secretary	Parent	A P
Anessa Beimert	Teacher	A P
Lauren Henninger	Teacher	A P
Michelle Johnson-Chairperson	Teacher	A P
Colleen Tetreault	Teacher	A P
Dr. Curtis Windham (Ex-Officio)	Executive Director	A P

Authorizer Member Present:

Community Members Present: Dawna Gregory, Dan Willenbring, Michael Adrian, Katy Kalt

I. Meeting Recorded - Confirmation

II. Call To Order

A. Approval of the agenda

Motion: To approve the September 18th, 2025 agenda for the MVS School Board meeting.

- add banking authorization, and most recent financial reports to the packet
- add new letter we received from MOChA

Motion/Second: Gerry / Katie

Yay: all

Nay: none

III. Discussion of Potential Board Members

A. Board Member - Michael Adrian (Parent)

Motion: To appoint Michael Adrian as a parent member of the MVS School Board, with the understanding that this term expires June 30, 2026.

Motion/Second: Kien / Anessa

Yay: all

Nay: none

B. Board Member - Katy Kalt (Parent)

Motion: To appoint Katy Kalt as a parent member of the MVS School Board, with the understanding that this term expires June 30, 2026.

Motion/Second: Katie / Gerry

Yay: all

Nay: none

IV. Consent Agenda

A. August 21st, 2025 Board Meeting Minutes

B. CLA Renewal

Motion: To approve the consent agenda.

Motion/Second: Gerry / Kien

Yay: all

Nay: none

V. Executive Director Report

A. Report

Discussion of collaboration with Marine Mills Folk School. We are fortunate to share space with them and value our ongoing relationship. We have had some difficulties with food service and bussing maintenance - thanks to Dwana these issues have been dealt with. We are exploring long-term solutions for custodial support. We are continuing to work closely with CLA. The academic embargo has been lifted and we can now begin the review process of standardized test scores. The academic committee is reviewing this and will prepare a report for October. MVS has implemented social emotional learning (SEL) curriculum which is going well, thanks in large part to Kelly Fronk and Jaime Souza. Formal reviews for teachers will happen in the coming months. We are currently at 101 for enrollment, tours are ongoing. We now have an in-house on-call sub, Lexi. This is wonderful for the students and saves us money as agency subs are much more expensive. We have the first lockdown drill this week, it has been communicated to parents that they have the ability to opt-out. Finally there have been changes in before and after school care to ensure fiscal responsibility. We are still offering this but not on a drop-in basis.

VI. Committee Reports

A. Governance Committee

1. Policy discussion and assignment of policy work to committees.

- a) Met twice in the last month. Thrilled to have Katy Kalt and Michael Adrian joining the MVS board.
- b) Policy work. We are currently non-compliant with MOChA. Current policies: weapons policy, school meals policy, compensation / benefit policy for the staff.
 - (1) Policies have been assigned to the various committees and we have a process for moving through policies in a systematic manner.

B. Finance Committee

1. Finance Committee Charge (Rough Draft)

2. Finance Report

- a) We need to raise \$275,000. Achievable but increasingly dependent on donor generosity.
- b) Review of history - incredible efforts by local Marine area residents to start this school, from purchasing the building, to their ongoing support. We are receiving help from the broader Marine community to help with a development campaign and are thankful for their ongoing efforts and support.
- c) Need to develop an accurate, achievable enrollment plan. Executive committee will meet to create a plan.
- d) Many thanks to Lauren who has been working tirelessly to promote our school.

Motion: To approve the August 2025 Finance Report as presented.

Motion/Second: Katie / Colleen

Yay: all

Nay: none

3. Financials (2/25).

- a) Financial report was reviewed. No new discussion from items above.

C. Academic Committee

- 1. The academic committee has conducted a preliminary review of standardized testing results for MVS. The committee will present a report of these results at the October meeting.

D. Facilities Committee

- 1. We received a 10,000 grant to help with waste management including compost.

E. Community Outreach Committee

1. Annual Fundraising Plan Reviewed

2. COC Charge

3. Several events being planned: Monster Dash, Craft fair with Santa, December enchanted forest tree, Feb sweetheart dance, April (GiveToTheMax), June yard signs.
4. Logo changes:
 - a) <https://www.dropbox.com/scl/fo/bfsuo1t8psdr5b8jmtvkl/Alm27U3NnZefMQNMboC-Ous?rlkey=3xxb5l6o9b88zimy3f1hyou6r&e=1&dl=0>
5. MoSC newsletter - a welcome to Dr. Windham
6. Thank you cards for the donors

F. Multigenerational Committee

1. Dan Willenbring. Marine open house is scheduled for Saturday, October 25th, 1-3pm. There will be multiple stations to help residents understand the history and current understanding of the Marine school property.
2. Need a Marine Village School representative on the Multigenerational Committee.
3. Applying to the legislature to prioritize Marine students in the lottery for future years - important issue to Marine residents.
4. Revised lease that re-demonstrates city's' commitment to the school.

G. Wellness Committee

1. SEL implementation going well. Scheduling PowerUP with Healthpartners to promote nutrition. Will continue working on policies.

H. Marine Community and School Forest Committee - Jaime Souza not present today

VII. Policies

A. Bereavement Policy Discussion

1. Typically included in employee handbook, will add.

B. Policy 604 - Policy Purpose Data About You

Motion: To approve Policy 604, Policy Purpose Data About You for immediate implementation.

Motion/Second: Gerry / Katie

Yay: 7

abstain: Michael / Katy

Nay: none

C. Policy 609 - Religious Accommodations

Motion: To approve Policy 609, Religious Accommodations for immediate implementation.

Motion/Second: Colleen / Michael

Yay: 7

abstain: Michael / Katy

Nay: none

VIII. Other Discussion Items

A. Public Comment Discussion

1. Public comment is welcome in our meetings. Board agenda will be released on Monday of the week of a board meeting. Public request for comment will need to be communicated to the executive director Dr. Windham at least 24 hours in advance of the meeting.

B. MVS Board of Directors' Tracking Sheet

1. discussion of training and tracking. Need to be compliant with this.

C. Discussion: Adding Committee Members.

1. Discussion of how we add committee members. Chairs will be responsible for their own committees.

IX. Authorizer Comments

A. letter we received from MOChA.

1. 5 areas that require corrective action:
 - a) contract with financial services provider (completed)
 - b) Regular payments to CLA (completed)

Motion: To amend the agenda to add a PTO update

Motion/Second: Colleen / Michael

Yay: all

Nay: none

X. PTO Update

- A. MVS Community Carnival - went very well. Still totaling the number of money raised but in the thousands. Great community outreach, many thanks to Rustic Roots, all donors to the silent auction, the broader Marine community for their participation and generosity.

XI. Next Meetings

A. October 9, 2025

B. November 20, 2025

XII. Adjournment

Motion: To adjourn the September 18, 2025 MVS School Board meeting.

Motion/Second: Coleen / Lauren

Yay: all

Nay: none