

Board of Directors Meeting
Marine Village School
Thursday, July 17, 2025 6:00
p.m.

Board Members Present:

Kien Trung Nguyen (Vice Chair) in person
Kelly Jeanetta (Secretary) in person
Gerald Glomb (Board Member) in person
Lauren Henninger (Board Member) in person
Dr. Katie Swanson (Board Member) online
Michelle Johnson (Board Member) in person
Kate McDearmon (Board Member) in person
Colleen Tetrealt (Board Member) in person

Board Member Not Present:

Anessa Beimert (Board Member)

Community Members Present:

Dan Willenbring (in person)
Dr. Curtis Windham (in person)
Michael Adrian (in person) PTO

Authorizer Present:

David Peterson (MOChA) via online
Ellie Holte (MOChA) via online

I. Meeting Called to Order

II. Approval of Agenda

- Kate moved to approve the agenda. Kien seconded the motion. The agenda was unanimously approved. Requests for several additions to the agenda for next month. Public comment, forest committee & Strategic planning.

III. Election of Officers

- Kelly Jeanetta (Chair)- Kien made a motion & Gerald seconded. Unanimously approved.
- Kien Trung Nguyen (Vice Chair)- Kelly made a motion & Kate seconded. Unanimously approved.
- Kate McDearmon (Secretary)- Gerald made a Motion & Kien seconded. Unanimously approved.

- Gerald Glomb (Treasurer)-Kate made a Motion & Colleen seconded. Unanimously approved.

IV. June 19, 2025 Board Meeting Minutes

- Michelle moved to approve the minutes. Lauren seconded the motion. The minutes were unanimously approved.

V. Executive Director Report (Dr. Windham)

- IOwA Designation (Identified Official with Authority). Document signed so Dr. Windham is updated as our Executive Director and is Authorized as our leader. Kien Motioned for Dr. Windham to be our IOwA. Colleen Seconded the motion. Role call vote was made and approved unanimously.
- Executive Director Approval of spending limits. Gerald motioned to approve, excluding spending within the course of usual business, the Executive Director is authorized to spend \$10,000 per single item max. Kien seconded the motion. Roll call vote was made and approved unanimously.
- The parent-teacher organization is revamping formal processes, such as bylaws, structures, forms which will hopefully translate to better efficiency.
- Letters of Agreement have been sent to add staff who will continue next year. There is 1 teacher who is working on completing a few licensing requirements.
- CLA & CMERDC are our current vendors for accounting and payroll. Dr. Windham has reached out to Creative Planning to discuss the possibility of switching our financial services to them soon. They have extensive knowledge of charter school financing, and he has worked with them in the past.
- Discussion about looking at our Mission statement and focusing it in our what makes MVS unique, special and different. Request made to start work on redefining our mission, so we have a clear focus for our school as it is now.
- Plan made to post Committee openings on our website.
- Policy review should be on a set calendar, so each policy is reviewed on a regular and predictable timeline.
- Staff Professional Development days will be Aug 25-28th.

VI. Finance Report (Gerald)

- Our enrollment is currently 112. We are still negative on our ending balance. We are maxed out on our credit.
- To achieve financial stability, we need 120 students by FY 2026 and 125 by FY 2027. Gerald noted that we have added two more students for this year.

VII. Governance Committee Report (Kien)

- No report
- Michelle Johnson & Anessa Beimert will join the Governance Committee.

VIII. Academic Committee Report (Claire)

- No report

IX. Facilities Report (Kate)

- The Facilities Committee is working on defining our new charges.
- MVS will share a list of familiar local vendors used for building maintenance.
- Snow removal discussion.
- Colleen Tetreault, to be added to the committee.
- School Nutrition Program is in the final stages of approval for this year's food service.

X. Community Outreach Report (Lauren)

- This committee needs more people to help.
- Hugo Days went well. There was a lot of traffic at the MVS booth. Taco Daze, Summer Tuesdays and other events will be happening over the summer and we need people to sign up to participate, including Board members, kids, and parents.
- Fundraising will be another function of this committee. They have ideas but need financial backing to support their needs. Yard signs are ready to be made but they need money to pay for them.
- Social media posting will focus on enrollment still open for specific classroom to be pushed.

XI. Wellness Committee (Katie)

- They are working on finding SEL curriculum to recommend to Dr. Windham and hope to implement this year.
- They are also looking into creative ways to get health education into the curriculum.
- They are rewriting the Wellness policy to be more specific to MVS. Documenting goals they have already met as well.

XII. Marine Multi-Generational Site Committee Report (Dan Willenbring)

- Dan Willenbring reported that the committee met tonight.
- Dan explained that the Multi-Generational Committee was established in 2024 for the purpose of exploring ways in which the building and property should be used and to consider options for the property 1) should either or both the charter school or MMFS fail, or 2) if it maintains the status quo, or 3) if enrollment would exceed available space.

- The Multi-Generational Committee consists of members from the MVS, the Planning Commission, the Folk School, and members at large.
- The committee will have a “visioning” session in October and the community at large is invited to attend and give feedback. The Master plan will be shared with City Council.
- The EDA Owns the building for the city. They are looking at ideas to help MVS financially. Possible pooling snow removal, janitor services, etc..
- We discussed whether we need another Liaison on the Committee as Dan has returned as a member of the City Council. It was felt that he could continue to be a voice for us at this time.
- They are looking at working on a provision at the legislative level for enrollment preference for local families to have a higher priority after sibling preference. Colleen Motioned to give the Multi-generational Committee permission to work on the behalf of MVS. Seconded by Gerald. Role call vote: Gerald-yes, Kien-yes, Kate-yes, Kelly-yes, Colleen- yes, Lauren-no, Katie-yes, Michelle-yes. Motion passed.

XIII. Board Topics

- No additional discussion needed.

XIV. Authorizer Comments (Dr. David Peterson)

- Dr. Peterson introduced Ellie Holte as our new Primary. She worked with Win & Jenn back in the beginning.
- Now that the new Board Officers, Members & Executive Director are on board this leads us into Marine Village school 2.0, an exciting time for us to embrace and flourish. MVS is self-governing, but MOChA is there to support us as we grow.

XVIII. Next Meetings

August 21, 2025, at 6:00 p.m.
September 18, 2025, at 6:00pm.

XIX. Adjournment