

Board of Directors Meeting
Marine Village School
Thursday, June 19, 2025
6:00 p.m.

Board Members Present:

Sarah Stivland (Chair) in person
Kien Trung Nguyen (Vice Chair) in person
Mike Lammi (Treasurer) in person
Kelly Jeanetta (Secretary) in person
Daryl Timmer (Board Member) in person
Michelle Johnson (Board Member) in person
Kate McDearmon (Board Member) in person

Board Member Not Present:

Jenn Cress (Board Member)

Community Members Present:

Steve Dibb (Contract Executive Director) in person
Claire Bjork (via Zoom)
Dan Willenbring (in person)
Dr. Curtis Windham (in person)

Board Members Elect Who Were Present:

Anessa Beimert (in person)
Gerald Glomb (in person)
Lauren Henninger (via Zoom)
Dr. Katie Swanson (in person)
Colleen Tetrealt (in person)

Authorizer Present:

David Peterson (MOChA) via Zoom

I. Meeting Recorded

II. Meeting Called to Order

III. Meeting Agenda

- Kate moved to approve the agenda. Daryl seconded the motion. The agenda was unanimously approved.

IV. May 15, 2025 Board Meeting Minutes

- Daryl moved to approve the minutes. Michelle seconded the motion. The minutes were unanimously approved.

- V. June 13, 2025 Special Meeting Minutes**
- Kien moved to approve the minutes. Mike seconded the motion. The special meeting minutes were unanimously approved.
- VI. Executive Director Report (Steve Dibb)**
- Many things are coming to a close June 30, 2025. Requisite reports are being filed, bus inspections are happening, vendor/contractor invoices are being submitted.
 - MVS has applied for a rural achievement grant. We may be eligible for \$32,000.00
 - The parent-teacher organization is revamping formal processes, such as bylaws, structures, forms which will hopefully translate to better efficiency.
 - Letters of Agreement regarding next school year assignments and salaries will be sent out next week.
 - Summer cleaning is set up.
- VII. Principal Report (Steve reported for Cari)**
- 5th graders are graduating. Very exciting.
 - The 3rd and 4th graders participated in Feed our Starving Children.
 - There are a couple field days coming up – William O’Brien State Park and Osceola Landing.
- VIII. Finance Report (Mike)**
- Our enrollment is still under where we need to be. We are still negative on our ending balance. We are maxed out on our credit. We hope to have year-end final numbers by July.
 - To achieve financial stability, we need 120 students by FY 2026 and 125 by FY 2027. Steve noted that we have added two students for next year.
 - There was a \$25,000.00 donation in memory of Mignon Johnson, who taught at Marine Elementary School for 25 years. Thank you family of Ms. Johnson.
- IX. Governance Committee Report (Kien)**
- Employee Compensation Procedures and Protocols. The Governance Committee (Kien, Sarah, and Kelly) met May 27. After consultation with MVS attorney, we finalized the Employee Compensation Procedures and Protocols Effective for the 2025-26 school year.
 - Kelly moved to approve the Compensation Procedures document. Mike seconded the motion.
 - During discussion, Michelle conveyed staff comments and concerns regarding the plan. In particular, she shared on behalf of staff that the fact MVS will only be covering 50% of employee premiums (for those who work a minimum of 20 hours per week) versus covering 75%. Staff expressed it will be difficult for employees to manage paying 50% of the premium versus only 25% of the premium, especially given that premiums have increased. Michelle also shared that staff feels unheard with respect to the Board’s decision to reduce PTO from 18 days to 10 and regarding the restrictions

placed on when they can use PTO. Sarah pointed out that the compensation document is only a one-year plan and that feedback was sought from stakeholders (including MVS attorney) before the final decision was made. She also noted that the Executive Director has the authority to authorize exceptions as he deems appropriate.

- A vote was taken and the motion passed: seven (7) in favor and one (1) against.
- Oath of Office. The Governance Committee also created an Oath of Office for the new Board members. Daryl moved to approve the Oath of Office. Kate seconded the motion. It passed unanimously.

X. Academic Committee Report (Claire)

- Anna Maakestad has stepped down from the Committee. Claire Bjork has offered to step in as Chair. Claire introduced herself to the Board and is well-qualified, having an educational background, a doctorate, and being a parent of a child/children in MVS. Kien moved to approve Claire as Chair of the Academic Committee. Kelly seconded the motion. The motion passed unanimously. Welcome Claire!

XI. Facilities Report (Kate)

- The Facilities Committee is working with our existing school lunch vendor on the high sodium issue. It is also insuring that school bus drivers are compliant with MnDOT.

XII. Community Outreach Report (Jenn but soon to be Lauren)

- Lauren conveyed the report.
- Sharon, Jenn, and Lisa will be stepping down from the Committee. Lauren volunteered to be the new Chair of the Community Outreach Committee. The Committee is working on a new charge and will present when ready.
- Sarah moved to approve Lauren as Chair of the Outreach Committee. Kate seconded the motion. The motion was unanimously approved.
- Hugo Days went well. There was a lot of traffic at the MVS booth. Taco Daze and other events will be happening over the summer and we need people to sign up to participate, including Board members, kids, and parents.

XIII. Wellness Committee (Kate but soon to be Katie)

- New Board member Katie volunteered to chair this committee. Daryl moved to approve and Sarah seconded. The Board voted unanimously to approve Katie as new Chair of the Wellness Committee.
- Katie said that the Committee is looking into creative ways to get health education into the curriculum.

XIV. Marine Multi-Generational Site Committee Report (Dan Willenbring)

- Dan Willenbring reported for the benefit of the new Board members that the City of Marine purchased the school building and surrounding property from the Stillwater School District after the District determined that it could no

longer maintain a public school in Marine-on-St. Croix and the citizens of Marine rallied in support of maintaining a school presence. He noted that the community has had the benefit of an elementary school for 150 years.

- Dan explained that the Multi-Generational Committee was established in 2024 for the purpose of exploring ways in which the building and property should be used and to consider options for the property 1) should the charter school fail, or 2) if it maintains the status quo, or 3) if enrollment could exceed available space.
- The Multi-Generational Committee consist of members from the MVS, the Planning Commission, the Folk School, and members at large.
- The Committee's priority is to do what it can to help the school succeed but it must also look at other potential uses for the property. This fall there will be an open house for community to gather to discuss what is going well and what other uses might the property serve going forward. The Committee will facilitate discussion regarding current and future use of the land including, but not limited to, accommodating the Folk School and supporting the MVS. Once the Master Plan is approved by the City Council, the Committee will disband.
- The Committee met June 10. There will be one or two more meetings before the open house. The Committee will work with the new Executive Director and will solicit feedback from residents.
- At the next meeting we will discuss whether we need another Board member on the Committee as Dan has returned as a member of the City Council.

XV. Board Topics

- Mike moved to approve the Executive Director offer letter. Kien seconded the motion. The motion was unanimously approved.

XVI. Authorizer Comments (Dr. David Peterson)

- Dr. Peterson congratulated the current Board on a successful first election.
- He displayed a power point on Charter Schools and talked about the dwindling number of authorizers. He also shared information regarding MOChA and described its role in our ability to continue as a charter school. There will be better indicators at the end of 2026 as to whether we may be renewed for another five (5) years.

XVII. Oath of Office

- The new Board members took the Oath of Office, to be effective July 1, 2025.

XVIII. Next Meetings

July 17, 2025, at 6:00 p.m.

August 21, 2025, at 6:00 p.m.

XIX.**Adjournment**

Kelly thanked the outgoing Board members (Daryl, Jenn, Mike, Sarah) for all of their hard work, sacrifice, and commitment to the success of MVS. The meeting was adjourned.