

Board of Directors Meeting
Marine Village School
Thursday, December 19, 2024
6:00 p.m.

In Attendance:

Sarah Stivland (Chair) in person
Pete Gardner (Vice Chair) via Zoom
Mike Lammi (Treasurer) in person
Kelly Jeanetta (Secretary) in person
Daryl Timmer (Board Member) via Zoom
Kate McDearmon (Board Member) in person
Jenn Cress (Board Member) via Zoom
Cari McGlynn (Board Member) in person
Kien Trung Nguyen (Board Member) via Zoom
Dr. Kim Kokx (MVS Principal and ex-officio member) via Zoom

Community Members Present:

Anna Maakestad: (Academic Committee)
Mike Adrian (PTO)

I. Meeting Recorded

II. Meeting called to order.

III. Meeting Agenda

- Kate moved to approve the agenda.
- Jenn seconded the motion.
- Roll was called to approve the agenda.
- The agenda was approved unanimously.
- A bit later in the meeting Jenn noted that Kate was listed as Community Outreach Chair on the agenda. That is incorrect. Jenn should have been listed as Community Outreach Chair. Correction is duly noted by secretary.

IV. Minutes from November 21, 2024 Board Meeting

- Daryl noted that his name was misspelled “Darrell.” It is “Daryl.”
- Pete moved to approve the minutes with spelling correction.
- Mike seconded the motion.
- Roll was called to approve the minutes.
- The minutes were approved unanimously.

V. Financials (Mike presented the November and December 2024 financials.). Some highlights:

- a. Marine Village School has received \$411,534.82 in MDE payments thus far, with \$90,741.23 held back for the 2023-24 school year.
- b. There remains \$4,560.00 in holdbacks from the 2022-23 school year coming in February/March time frame.
- c. There remains \$61,159.00 to be paid to MVS from the CSP Grant.
- d. There is \$21,541.00 remaining on Bridge Loan #2.
- e. Auditors are working on years 2022-23 and 2023-24.
- f. It was discovered by the auditors that SPED funding was not issued. Marine Village School was entitled to \$140,000.00 in reimbursements for 2023-24 school year, which will begin to be paid at the end of January 2025. Payments will be doubled in order to get us caught up.
- g. Auditors also discovered that Marine Village School was not deducting from payroll employees' share of insurance premiums. The Board is working on a plan to address this.
- h. \$70,000.00 in donations will arrive in January 2025 and there will soon be another \$40,000.00 donation (also anonymous).
- i. The bank has approved another year's line of credit.
- j. Once the final paperwork is complete, we will receive reimbursement from the State for November's school nutrition.
- k. Mike met with the City Council. MVS will resume making full lease payments beginning in January. In March the Board will present a payment structure proposal for the lease arrearages.
- l. Student growth: We have 90 students. 31 children are registered for kindergarten 2025!

VI. Executive Director Report

- a. Student Retention. There were 35 students in the first year's class. Only one student did not return.
- b. Student Scores. Marine Village School student scores are 13% higher in Science and Reading than similarly situated charter schools, and Stillwater public schools. The exception to this is St. Croix Prep.
- c. Sixth Grade Expansion. There was discussion about expanding MVS to include 6th grade beginning in 2025-25 school year. Daryl questioned the propriety of discussing with parents the possibility of adding 6th grade before the Board had a chance to discuss and vote on the matter. It was agreed that the Board needs to approve such a measure. Kim and Mike will work on a proposal for presentation at the January meeting.
- d. The Play. Dress rehearsal for The Wizard of Oz will begin after the holiday.

VII. Committee Reports

- a. Governance (Pete Gardner):
 - i. Job Descriptions. The Committee will work on remaining job descriptions in January and February.

- ii. School Meals Policy: Kate drafted a general policy and the Governance Committee added some language concerning expectations around unpaid balances. The Board discussed the necessity for there being some mechanism by which parents can know whether their student has an unpaid balance.
 - iii. Pete submitted his resignation. He has worked long and hard for four years to get this school up and running. Thank you Pete!
 - 1. Mike Lammi moved to accept the resignation. Kelly seconded the motion. It passed unanimously.
 - iv. School Board Election: Elections need to be accomplished before the end of the school year.
 - b. Academic (Anna Maakestad):
 - i. There was no report.
 - c. Community Outreach (Jenn Cress):
 - i. The committee discussed doing end-of-year outreach letters and working with the PTO.
 - d. PTO (Mike Adrian):
 - i. The PTO is conducting a bake sale to hold during the three shows and will provide child care and meals for kids to help out parents given the limited time between end of the the school day and the start of the show.
 - e. Facilities (Kate):
 - i. Parents have volunteered to do snow-removal.

VIII. Board Topics

- a. The Board needs another Board member to join the Governance Committee to replace Pete.
- b. A package/plan regarding School Board Elections will be developed, including a simple FAQ for those considering Board membership.

IX. Authorizer.

- a. David Peterson stressed that the authorizer focuses on Academics, Finance, and Governance. He said that MOChA is pleased with this Board's strong leadership and progress in all three areas.

X. Regular monthly meeting is held on the third Thursday of the month, at 6:00 p.m., at the Marine Village School, 550 Pine Street, Marine-on-St. Croix, Minnesota 55047 and via Zoom.

- Thursday, January 16, 2025
- Thursday, February 20, 2025

XI. Adjournment. The meeting was adjourned at 7:35 p.m.