

## Board of Directors Meeting

Marine Village School

Thursday, November 16, 2023, at 6:00 PM – In Person/Via Zoom

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### In attendance:

- Dr. Kim Kokx (MVS Principal) – Via Zoom
  - Win Miller (President) – In Person
  - Peter Gardner (Vice President) – In Person
  - Linda Tibbetts (Board Member) – In Person
  - Jennifer Cress (Board Member) – In Person
  - Daryl Timmer (Board Member) – In Person
  - Dave Dochniak (Board Member) – In Person
  - Kate McDearmon (Board Member) – In Person
  - Sarah Stivland (Board Member) – In Person
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### I. Record Meeting

### II. Call meeting to order

Meeting called to order at 6:00 PM by Win.

### III. Approve the Agenda

Pete moved, seconded by Kate, to approve the agenda as presented. Motion passed.

### IV. Approve the Minutes

Pete moved, seconded by Kate, to approve the October 19, 2023 Minutes as presented. Motion passed.

### V. Appointment

Daryl moved, seconded by Kate, to appoint Sarah Stivland to the Board. Motion passed.

### VI. Executive Director Report

Dr. Kokx reported a huge production, Newsies, going on with all students participating in the theater. Steve Dibbs was able to find a large grant of \$165K to train staff and MTSS. It is a multi-year system of reporting to provide an infrastructure that meets every kid at their level. It is not a target – rather it is across the board tiered with five fundamental components. The grant application was submitted. The addition of janitorial services has made a difference and reduced other staff stress levels.

### VII. Finance

- a. Consent Calendar/Cash Situation – Win reported we are in a financial crunch with a lot of outstanding invoices. We are owed over \$70K from MDE for our CSP grants. The board was expecting a set of financials as well as a revised budget before the meeting. Win will contact CLA. Pete moved, seconded by Sarah, to approve the Consent Calendar, as presented. Motion passed.
- b. Engaging an Auditor for FY23 Audit – We have not heard from Michelle.

**VIII. Operations**

No report.

**IX. Committees**

- a. Governance – No report.
- b. Academic – No report.
- c. Finance – No report.
- d. Community Outreach –
  - i. Parent Teacher Organization Meeting – The second PTO meeting was held, and they have a lot of plans! Bakesale, parent volunteers, family events night, Winter Warmup, Plant Sale, Silent Auction, and Read-a-Thon.
  - ii. Fundraising – Several ongoing projects: Give to the Maxx Day, End of Year Giving Letter, and planning of a local community event in 2024.
- e. Facilities – Kate reported that there was a surprise inspection of the kitchen which we passed. Milk Cooler died – being serviced.

**X. Promotions**

No report.

**XI. Discussion Items**

- a. Board Training/Tracking – Win signed up for a board training for all that he will send a link of to the rest of the board. All board members have to complete the training before the end of year.
- b. School Property Advisory Committee – The city council set up a committee and they need an MVS board representative. Win offered to assume this role. Linda moved, seconded by Kate, to appoint Win to the city’s School Property Advisory Committee.
- c. Old Buses – The company we purchased the buses from is refusing to take them back. We need to get a list of items that are wrong with the buses. As a backup plan, we are calling every bus company to see if we can sell them.
- d. Open Enrollment – We will keep the same lottery process and marketing plan as last year.

**XII. Authorizer Comments**

No report.

**XIII. Regular monthly meeting is held on the third Thursday of the month at 6:00 p.m. at Marine Village School located at 550 Pine Street, Marine on St. Croix, MN 55047 and via ZOOM.**

- a. Thursday, December 21, 2023 – In-Person/Zoom
- b. Thursday, January 18, 2024 – In-Person/Zoom
- c. Thursday, February 15, 2024 – In-Person/Zoom

**XIV. Adjournment**

Linda moved, seconded by Daryl, to adjourn the meeting. Motion passed.

The meeting ended at 6:54 p.m.