

## Board of Directors Meeting

Marine Village School

Thursday, May 16, 2024, at 6:00 PM – In Person/Via Zoom

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### In attendance:

- Dr. Kim Kokx (MVS Principal) – Via Zoom
- Win Miller (President) – In Person
- Linda Tibbetts (Board Member) – In Person
- Jennifer Cress (Board Member) – In Person
- Kate McDearmon (Board Member) – In Person
- Mike Lammi (Board Member) – In Person
- Peter Gardner (Vice President) – In Person
- Daryl Timmer (Board Member) – In Person
- Lisa White – Community Member and Webmaster

### Absent:

- Cari McGlynn (Board Member)
  - Sarah Stivland (Board Member)
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### I. Record Meeting

### II. Call meeting to order

Meeting called to order at 6:06 PM by Win.

### III. Approve the Agenda

Pete, seconded by Daryl, to approve the agenda as presented. Motion passed.

### IV. Approve the Minutes

Pete moved, seconded by Jenn, to approve the April 11, 2024, Minutes as presented. Motion passed.

### V. Financials

- a. Financial Report – Mike and Michelle from CLA presented the May Financials. CSP Grant of \$175K submission was completed with the help of Michelle, Dr. Kokx, and Kate. Average Daily Membership report is due June 10, 2024, of which Carla and Mike will prepare. The Petty Cash Policy will be ready for review at the June board meeting. Extra-Curricular Club Policy will also be ready for review at the June board meeting. MDE funding challenges: June 15<sup>th</sup> another payment is due to the school; however, we have been informed MDE will be late with the payment.
- b. Buses – No update.
- c. Fundraising – No update.
- d. Engaging an auditor for the FY23 Audit – No update.
- e. Consent Calendar/Payable Accounts – Jenn moved, seconded by Pete, to approve the consent calendar as presented. Motion passed.

## **VI. Executive Director Report**

Dr. Kokx reported many exciting things happening at the school. We are working with the Folk School to expand our missions and visions as an organization. This includes how best to use our spaces. We are fortunate to have a relationship with the Marine Mills Folks School and want to work together within the community to honor one another. Dr. Kokx reported *Beauty and the Beast* was a success. We have the naturalist from William O'Brien State Park working with the students on the baby blue bird project. She continues to give school tours for potential students. MOCA sent out a parent survey in which nearly 100% say they are extremely happy and are likely to share their experiences of MVS with other families.

## **VII. Committee Reports**

- a. Governance – They are working on getting a report back to our insurer and we got an excellent reply.
- b. Academic – No report.
- c. Community Outreach – Lisa reported the 2024/2025 calendar is up on the website. Kate is posting all events, including community events as well. *Mike moved, seconded by Kate, to adopt the recommendations of the Community Outreach committee. Motion passed.*
  - i. Parent Teacher Organization Meeting
    1. Last Day of School – Kate reported the PTO is sponsoring a ice cone truck and potluck.
    2. Childcare for Gala – PTO is working on having childcare option for parents who want to attend the fundraiser on the 22<sup>nd</sup>.
    3. Swag – PTO discussing swag options like t-shirts and such.
  - ii. Fundraising
    1. Gala – June 22, 2024, at Stivland's Barn. Sub-committee working on the event. The Board discussed \$75 per person and a special rate for parents/teachers.
    2. Enrollment – The new enrollment poster is done. Working on sending out postcard mailing for 2024/2025 enrollment. We signed up for Summer Tuesdays in Stillwater.
- d. Facilities – Kate reported there are no major issues with the building. Kate is meeting with Lon Pardon from the City of Marine and Glen Mills. Teachers have requested minor fixes. Kate's goal is to make a list of items to work through during summer break. A new milk cooler is on order.

## **VIII. Board Topics**

- a. Marine Multi-Generational Education District Advisory Committee – Win reported the committee will have another meeting in a couple of weeks. Win will send us short and long term goals to review.

## **IX. Authorizer Comments**

Brad Blue was present on behalf of MOCA. Brad commended the board for all their hard work and dedication.

**X. Regular monthly meeting is held on the third Thursday of the month at 6:00 p.m. at Marine Village School located at 550 Pine Street, Marine on St. Croix, MN 55047 and via ZOOM.**

- a. Thursday, June 20, 2024
- b. Thursday, July 18, 2024
- c. Thursday, August 15, 2024

**XI. Adjournment**

Linda moved, seconded by Daryl, to adjourn the meeting. Motion passed.

The meeting ended at 7:37 p.m.