

Board of Directors Meeting

Marine Village School

Thursday, February 15, 2024, at 6:00 PM – In Person/Via Zoom

In attendance:

- Dr. Kim Kokx (MVS Principal) – Via Zoom
- Win Miller (President) – In Person
- Jennifer Cress (Board Member) – Via Zoom
- Kate McDearmon (Board Member) – In Person
- Mike Lammi (Board Member) – Via Zoom
- Daryl Timmer (Board Member) – In Person
- Sarah Stivland (Board Member) – In Person
- Brad Blue (Authorizer) – Via Zoom

Absent:

- Dave Dochniak (Board Member) – In Person
 - Linda Tibbetts (Board Member) – In Person
 - Peter Gardner (Vice President) – In Person
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I. Record Meeting

II. Call meeting to order

Meeting called to order at 6:02 PM by Win.

III. Approve the Agenda

Daryl moved, seconded by Sarah, to approve the agenda as presented. By roll-call vote: Win: yes; Sarah: yes; Jen: yes; Kate: yes; Mike: yes; Daryl: yes. Motion passed.

IV. Approve the Minutes

Kate moved, seconded by Daryl, to approve the January 18, 2023 Minutes as presented. By roll-call vote: Win: yes; Sarah: yes; Jen: yes; Kate: yes; Mike: yes; Daryl: yes. Motion passed.

V. Financials no vote because we did not have a report to review or approve.

VI. Financials

- a. Financial Report – Michelle presented the financial report.
- b. Key Performance Indicators – Mike reviewed the Key Performance Indicators (KPIs) which are used to have measurable values that demonstrate how effectively our organization is achieving its key objectives. He will be using these to evaluate the goals and success of areas that will allow us to identify and target areas of improvement. Mike is working with CLA to get enough financial data for our meeting ahead of time even if the month has not closed. There was also a question regarding moving the board meeting dates to the 1st or 4th Thursday of the month to give CLA more time to close out the month's financials.

c. Consent Calendar/Payables – no report to review or approve.

VII. Executive Director Report

Dr. Kokx reported an upcoming Play (101 Dalmatians), Read-A-Thon is underway. She is continuing to work on the last few steps of her training. She has been performing many tours of the school in the past few weeks and has received a few enrollments. Enrollment currently at 97 for next year, new enrollments minus the 15 5th graders who will be moving on. No need for a lottery yet, but 1st and 2nd are close to max students. Annual report accepted by Mocha. Thursday April 25th Mocha to come for site visit. Grant money application is being revamped mid-year and all those money will not be available until the summer. 2nd Grade desk pets a highlight of the meeting. Mrs. Henninger is teaching economics with the use of desk pets. Kim also brought to our attention the need for a teacher to be on the board.

VIII. Operations

We continue to work on the old buses. Dave Dochniak sent a letter to MN Central (I am unsure if this is the company name?) with the list of issues each old bus had. No response yet, but Win or Mike will reach out again.

IX. Committees

- a. Governance – No report.
- b. Academic – No report.
- c. Finance – Mike and Win held a meeting last week. They are looking for more volunteers for this initiative.
- d. Community Outreach –
 - i. Parent Teacher Organization Meeting – Kate reported the PTO was approved by the IRS for 501c3 status. They will get a bank account set-up next week for PTO fundraising and use. They are working on several projects, including the Read-A-Thon; Give Back Nights at Brookside, Culvers, Victoriano’s Pizza; and Gertens Plant Sale. Winter warm-up was well attended, and families had fun connecting with each other. Only 1 family not enrolled came to check out the school during that event. They are asking for a way to have events current and upcoming on the school website for easy reference by families and community. Kate & Jen to work with Lisa W regarding this. PTO is also looking into companies for school spirit wear and gear -more the come.
 - ii. Fundraising –
 - 1. Gala – Plan on having the Gala in June this year. We need a group of volunteers to head up this fundraiser. Leanna, Mike and Sharon, who sponsored the party in 2023, are more than happy to give some pointers.
 - 2. Three-Peat Initiative – We have seven so far. Looking for a few at least 10 but would love more.

- e. Facilities – Discussed forming a subcommittee to draw up matrix of what items in the building are the responsibility of MVS, Folk School, or both, or City of Marine, or others. A list of contractors was made and given to Ted.

X. Discussion Items

- a. Dave Dochniak requesting resignation from the board. Board thanked him for all his hard work on the board and within the school over the years. Motion Jen, seconded by Daryl, to approve his resignation. By roll-call vote: Win: yes; Sarah: yes; Jen: yes; Kate: yes; Mike: yes; Daryl: yes. Motion passed.

XI. Authorizer Comments

Brad Blue thanked Kim and the board for their hard work. He commended Mrs. Henninger’s initiative and forward thinking on the desk pets project. He mentioned the site visit in April. He praised Kim on completing and submitting the annual report

XII. Regular monthly meeting is held on the third Thursday of the month at 6:00 p.m. at Marine Village School located at 550 Pine Street, Marine on St. Croix, MN 55047 and via ZOOM.

- a. Thursday, March 21, 2024 – In-Person/Zoom
- b. Thursday, April 18, 2024 – In-Person/Zoom
- c. Thursday, May 16, 2024 – In-Person/Zoom

XIII. Adjournment

Sarah moved, seconded by Daryl, to adjourn the meeting. By roll-call vote: Win: yes; Sarah: yes; Jen: yes; Kate: yes; Mike: yes; Daryl: yes. Motion passed.

The meeting ended at 7:10pm.