

## Special Board of Directors Meeting

Marine Village School

Thursday, August 17, 2023, at 6:00 PM - Via Zoom

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### In attendance:

- Dr. Kim Kokx (MVS Principal)
- Win Miller (President)
- Peter Gardner (Vice President)
- Dave Dochniak (Board Member)
- Kate McDearmon (Board Member)
- Linda Tibbetts (Board Member)
- Katherine Hardie (Board Member)

### Absent:

- Daryl Timmer (Board Member)
  - Jennifer Cress (Board Member)
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### I. Record Meeting

### II. Call meeting to order

Meeting called to order at 6:00 PM by Win.

### III. Approve the Agenda

Pete moved, seconded by Win, to approve the agenda as presented. By roll-call vote: Pete: yes; Kate: yes; Linda: yes; Win: yes; Katherine: yes; Dave: yes. Motion passed.

### IV. Executive Director Report

- a. EDIAM Resolution allows Dr. Kokx the ability to view state reporting. Pete moved, seconded by Win, to approve the EDIAM Resolution, as presented. By roll-call vote: Pete: yes; Kate: yes; Linda: yes; Win: yes; Katherine: yes; Dave: yes. Motion passed.
- b. SPED Contract – Same company we used last year. Pete moved, seconded by Win, to approve the continuation of the contract we had last year. By roll-call vote: Pete: yes; Kate: yes; Linda: yes; Win: yes; Katherine: yes; Dave: yes. Motion passed.

### V. Finance

Katherine explained CSP fund and how we have \$100K to spend in a month. Katherine presented her proposed updated 2023-2024 budget. She explained payroll, expenditures, line of credit, etc. Have we considered a temporary solution to buying new buses? Regarding fundraising, Win will send the board his “ask” document he is working on for soliciting funds.

### VI. Operations

Carla is doing a great job and things are proceeding smoothly in the front office. MVS has been offered by our benefit insurance carrier life, disability, and other employee paid benefits. Win is going to review and send documentation to the board. He asked the board to review for the next meeting.

**VII. Committees**

- a. Governance – No report.
- b. Academic – No report.
- c. Finance – Cleaning bids were reviewed at the last committee meeting. It was decided to table the cleaning bids until the next meeting.
- d. Community Outreach – MDE Charter School Website Requirements Checklist.
- e. Facilities – Win explained we have an issue with busing as we didn't jump when two buses were available and due to money constraints. Win would like a sub-group of the board to work on schedules and get buses.

**VIII. Promotions**

No report.

**IX. Board Topic**

In-person meetings starting in September.

**X. Authorizer Comments**

David Peterson told the board that it is normal to go through hard times, especially in the beginning of a charter school. The board needs to keep with the three big buckets – Academics, Finance, and Governance – making sure the obligations and priorities are being fulfilled.

**XI. Discussion Items**

None.

**XII. Regular monthly meeting is held on the first Thursday of the month at 6:00 p.m. at Marine Village School located at 550 Pine Street, Marine on St. Croix, MN 55047.**

- a. Thursday, September 7, 2023 – In-Person
- b. Thursday, October 5, 2023 – In-Person
- c. Thursday, November 2, 2023 – In-Person

**XIII. Adjournment**

*Pete moved, seconded by Win, to adjourn the meeting. By roll-call vote: Pete: yes; Kate: yes; Linda: yes; Win: yes; Katherine: yes; Dave: yes. Motion passed.*

The meeting ended at 7:14 p.m.