

Board of Directors Meeting

Marine Village School

Thursday, March 2, 2023, at 6:00 PM - Via Zoom

In attendance:

- Dr. Kim Kokx (MVS Principal)
- Win Miller (President – Chair)
- Peter Gardner (Vice President)
- Kate McDearmon (Board Member)
- Linda Tibbetts (Board Member)
- Daryl Timmer (Board Member)

Absent:

- Jennifer Cress (Board Member)
 - Dave Dochniak (Board Member)
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I. Record Meeting

II. Call meeting to order

Meeting called to order at 6:00 PM by Win.

III. Approve the Agenda

The motion by Peter, seconded by Kate, to approve the agenda was carried unanimously.

IV. Approve Meeting Minutes

The motion by Daryl, seconded by Peter, to approve meeting minutes was carried unanimously.

V. Executive Director Report

Kim reported on the following:

- a. Indigenous Studies/Land acknowledgment – Some parents would like to have a land acknowledgment in the forest for Indigenous People. However, some parents feel this may be seen as a political issue not a historical issue. Potential using actual historical leaning projects to touch on the historical past, i.e., maple syruping and the history of such. The board is more in favor of an educational and historical approach, rather than a statement.
- b. After School Private Tutoring– Teachers are off contract by 3:45 p.m. and the board doesn't see this as a concern as it is outside the normal school day. It is better to help students in all aspects of learning needs. There is potentially a question of liability as who is employing the teacher? If the parents pay the school and the school pays the teacher, it falls under our liability policy. Potential funds from "Extended Time/Extended Year/Extended Learning." Win to check into this.

- c. Steve Dibbs has been mentoring Kim on how to approach the World’s Best Workforce report which is basically a tactical plan with goals and strategies. The report is due in December of 2023. Kim would like conditional board review/approval in the future. She is about 90% complete. Once this has been reviewed/approved, it needs to be published on the school’s website.
- d. Kim continues to offer tours of the school to families requesting such in the area.
- e. Talent Show – Planned for April.

VI. Operations

No report.

VII. Finance

- a. B Generous Donations – Win will send out information on this method of receiving donations, i.e., a \$1,000 donation over six months wherein it will draw \$200.00 on donor’s bank account monthly for six months. To be discussed at April board meeting.
- b. Case Flow Forecast – Outlook is much better, and the board is more optimistic and less nervous.

VIII. Committees

The board is forming advisory committees on the following areas: Governance, Finance, Academic, Facilities, Community Outreach/Fundraising/Enrollment. Linda will create a spreadsheet for board members to chair committees and gather interested volunteers. Before the April board meeting, Win would like to see committee chairs pull together volunteers and schedule an initial meeting. It was noted that committee notices must be posted on the school’s website within 72 hours, as well as minutes prepared and submitted to board and being posted on the website.

IX. Security

No report.

X. Promotions

- a. Enrollment – Currently have 65 children. Kim has been busy giving tours to families. Word of mouth as well as current parent engagement has been the thrust of tours.
- b. Open House – None planned at this time.
- c. Summer Tuesdays – Decided not to participate at this time.
- d. Scandia Farmers’ Market – Decided not to participate at this time.
- e. Summer Show – Kim is working on a show for summer.
- f. Fourth of July Parade – Planned

XI. Transportation Issues this Autumn

We are investigating partnering with 834 for transportation needs.

XII. Policies

- a. Cleaning Policy – A draft of the policy was sent to the board for review. Peter moved, seconded by Linda, to approve the policy as presented. Motion passed unanimously.

XIII. Board

- a. Fundraising Updates – Win and Linda continue to work on grants and outreach to foundations.
 - i. Read-O-Thon – Kate said it was a great success with \$200 raised in donations.
 - ii. June Gala Dinner – Win is working with local organizers to hold a gala celebration fundraiser.
 - iii. Talent Show – This will include a silent auction.
- b. Expand Board to Nine – No action. Content with a board of seven.

XIV. Facilities

- a. Snow Removal – working well this year with volunteers. Board plans on having a commercial company handle snow removal in 2023-2024 school session.

XV. Authorizer Comments

Brad Blue commented on how impressed he is with the overall community-based support and solutions that has built the school to where it is today. He is planning a visit to the school in April. He is glad the board is reaching out for others to carry some of the weight through advisory committees. Brad said he is very proud and grateful to be a part of MVS.

XVI. Discussion Items

None

XVII. Next meeting via Zoom. Regular monthly meeting is held on the first Thursday of the month at 6:00 PM.

- a. Thursday, April 6, 2023
- b. Thursday, May 4, 2023
- c. Thursday, June 1, 2023

XVIII. Adjournment

Peter moved, seconded by Kate, to adjourn the meeting. Motion passed unanimously.
The meeting ended at 7:15 PM.