

**Board of Directors Meeting**  
Marine Village School  
Thursday, February 2, 2023, at 6:00 PM - Via Zoom

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**In attendance:**

- Dr. Kim Kokx (MVS Principal)
  - Win Miller (President – Chair)
  - Peter Gardner (Vice President)
  - Dave Dochniak (Board Member)
  - Kate McDearmon (Board Member)
  - Linda Tibbetts (Board Member)
  - Jennifer Cress (Board Member)
  - Daryl Timmer (Board Member)
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**I. Record Meeting**

**II. Call meeting to order**

Meeting called to order at 6:00 PM by Win.

**III. Approve the Agenda**

*The motion by Peter, seconded by Daryl, to approve the agenda was carried unanimously.*

**IV. Approve Meeting Minutes**

*The motion by Peter, seconded by Kate, to approve meeting minutes was carried unanimously.*

**V. Executive Director Report**

Kim reported on the following:

- A volunteer has offered to come and talk about collaborating resources;
- Kim is collaborating with Stillwater School District
- [World's Best Workforce](#) is a comprehensive plan addressing how we do things. Every school should have a strategic plan.
- Kim continues to offer tours of the school to families requesting such in the area.

**VI. Operations**

Win said everything is going smoothly. Electric/gas bill was \$4,500 previous month.

**VII. Finance**

The board received our financial statements last week. We have had a volunteer who stepped forward to assist with accounting and business analysis – Jeremy McDearmon. Jeremy is going to investigate the financials and help with forecasting.

**VIII. Security**

No report.

**IX. Promotions**

- a. Open House – Kate reported the Open House next Saturday is planned and there are flyers around the area promoting the event, as well as encouraging participation via social media posts. The Scandia-Marine Lions are providing all the food with free will donations. Activities include skating, snowshoeing, and ecology projects.
- b. Talent Show/Productions – Working on dates. There will be an art auction. The last production will be late May with an Aladdin themed dinner theater.

**X. Transportation Issues this Autumn**

We need to brainstorm/prepare for next year’s transportation solutions.

**XI. Policies**

- a. Cleaning Policy – A draft of the policy was sent to the board for review. We refer to Washington County, Hennepin County and MN Dept of Health procedures. To be acted upon at the March Board Meeting

**XII. Board**

- a. Fundraising – Win and Linda working on extensive research and grant writing, as well as outreach to foundations, both community and private. They have started applying for grant funding as well as writing letters of intent.
- b. Win encouraged board members to reach out to any foundations they have a relationship with for funding opportunities.

**XIII. Facilities**

- a. Snow Removal – No report.

**XIV. Authorizer Comments**

No report.

**XV. Closed Meeting**

- a. Review SPED Teacher New Hire. The chair declared the meeting closed at 6:44 p.m. The chair declared the meeting open at 7:08 p.m.

**XVI. Discussion Items**

None

**XVII. Next meeting via Zoom. Regular monthly meeting is held on the first Thursday of the month at 6:00 PM.**

- a. Thursday, March 2, 2023
- b. Thursday, April 6, 2023
- c. Thursday, May 4, 2023

**XVIII. Adjournment**

Daryl moved, seconded by Jenn, to adjourn the meeting. Motion passed unanimously.

The meeting ended at 7:09 PM.