**Board of Directors Meeting**

Marine Village School

Thursday, December 1, 2022, at 6:00 PM - Via Zoom

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**In attendance:**

* Dr. Kim Kokx (MVS Principal)
* Win Miller (President – Chair)
* Peter Gardner (Vice President)
* Dave Dochniak (Board Member)
* Kate McDearmon (Board Member)
* Linda Tibbetts (Board Member)
* Jennifer Cress (Board Member)
* David Peterson (Chair of Board of MN Office of Charter Authorizers)

**Absent:**

* Daryl Timmer (Board Member)

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1. **Record Meeting**
2. **Call meeting to order**

Meeting called to order at 6:03 PM by Win.

1. **Approve the Agenda**

*Motion by Peter, seconded by Kate, to approve the agenda was carried unanimously.*

1. **Approve Meeting minutes**

*Motion by Peter, seconded by Dave, to approve meeting minutes was carried unanimously.*

1. **Board Appointment**

Jenn was on the board previously and stepped down to hold the position of Community Director. She is stepping down as Community Director. *Motion by Peter, seconded by Kate, to appoint Jenn Cress to the Board of Directors was carried unanimously.*

1. **Executive Director Report**

Over Thanksgiving Weekend, Kim worked on grant opportunities, specifically a grant through the Perpich Center for creating an Arts Department. Two new students are enrolling and will start in January. Ticket sales have been great for *Annie* with only 50 tickets remaining. Kim is working on student/parent handbook. She is excited about the weekly student walks through the village. They recently visited the Bank, and the next adventure will be to J-Rods to see how a tire is changed. All kindergarteners are reading!! Each class met and surpassed food drive goal with 189 cans donated wherein the students loaded up backpacks with the donations, walked to Christ Lutheran Church, and stocked the shelves. Gayle Knutson and Jim Maher donated $800 worth of snowshoes. Folk School will be offering classes to students in 2023.

1. **Operations**

Finance/Accounting – Win is working on Fund Statements, as well as 2023 budget.

1. **Security**

No report.

1. **Promotions**

We will start in early January with 2023-2024 Open Enrollment. Jenn to draft an Outline.

1. **Transportation**

No Report

1. **Policies**
   1. Social Media Policy – Linda is working on adding communication to this policy.
   2. Communicable Disease Policy – No report.
   3. Cleaning Policy – No report.
2. **Board**

a. Fundraising – A citizen has offered to put together a fundraising party of some kind with the goal of raising $25,000. Linda is working on foundation research for potential grant solicitations. Kate is incorporating a bake sale into the *Annie* event. Raised $300 on Give to the Max Day.

1. **Facilities**
   1. Snow Removal – Parents have been doing an excellent job with snow removal.
   2. Kitchen – Linda is working with Washington County on a kitchen visit.
2. **Authorizer Comments**

Dave Peterson said it was a pleasure to be at the meeting. It is great to see that we are looking ahead to 2023-2024.

1. **Discussion Items**

No additional items were raised for discussion.

1. **Next meeting via Zoom. Regular monthly meeting is held on the first Thursday of the month at 6:00 PM.**
   1. Thursday, January 5, 2023 at 6:00 PM
   2. Thursday, February 2, 2023 at 6:00 PM
   3. Thursday, March 2, 2023 at 6:00 PM
2. **Adjournment**

*Jenn moved, seconded by Kate, to adjourn the meeting. Motion passed unanimously.* Meeting ended at 6:42 PM.