Board of Directors Meeting

Marine Village School

Thursday, June 16, 2022, at 600 PM

Via Zoom

**In attendance:**

* Win Miller (President - Chair)
* Peter Gardner (Vice President)
* Carla Guinee (Secretary)
* Daryl Timmer (Board Member)
* Dave Dochniak (Board Member)
* Annette Smith (Board Member)
* Scott A Spisak (Stakeholder committee member)
* Lon Pardum (Stakeholder committee member)
* Lisa White (Stakeholder committee member)
* Ellie Holte (Consultant)
* Nancy Dana (Consultant)

**Apologies:**

* Kelly Bock (Board Member)
* Jennifer Cress (Community Director)

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1. **Record Meeting**

Meeting recorded started at 6:00PM

1. **Call meeting to order**

Meeting called to order at 6:01PM

1. **Approve the Agenda**

*Motion by Peter, seconded by Dave, to approve the agenda carried unanimously.*

1. **Approve Meeting minutes**

*Motion by Peter, seconded by Dave, to approve the meeting minutes from our last meeting carried unanimously.*

1. **Authorizer Board meeting on June 18th at 10AM**

Win will send a text message to the Board with the feedback from this meeting.

1. **Stakeholders Committee**

This is an advisory committee that has been formed to provide support/advise as we prepare to open our school. They will be invited to join our board meetings moving forward.

The Stakeholder committees’ ideas and suggestions will be taken into consideration by the board, but the board is the one that ultimately makes all the decisions which they believe are in the best interests of Marine Village School.

1. **Community Director Report**

No report available today as Jenn is absent.

1. **CSP Grant Update**

All required communication has been submitted to MDE. We are waiting on our contract from them. Win will follow up via email on Friday 17 June to see how this is going.

1. **Policies to be acted on 7 July**
   1. MVS Policy 4.5.1 Prohibition of Sexual, Religious, and Racial Harassment and Violence
   2. MVS Policy 4.6.3 Communic\_Diseases\_Infections
2. **Hiring Committee**
   1. 3 positions posted
   2. 3 Applicants for Principal/Lead Teacher – first and second interviews have been conducted for all 3 applicants.
   3. 2 Applicants for Teacher – no interviews have taken place yet.
   4. 1 Applicant for Operations Manager– no interviews have taken place yet.
3. **Enrollment at 26**

Win will call enrollees on Friday 17 June. Annette has volunteered to assist Win in making these calls. Win will organize a one page sheet with information on what needs to be discussed with families, so our message is consistent.

We are looking to open with 30 students, K-2. We will not be able to provide transportation or food.

1. **Open Houses** 
   1. Saturday, June 11 – 3 new potential students came through. No new enrolments to report.
   2. July 4 – going ahead. Annette suggested to invite enrolled families to be on the float. School t-shirts were suggested too.
2. **Open gym/Makerspace Days**
   1. Maybe Sunday from 3PM to 530PM – the idea is to have activities where we draw children to the school. Another idea is to possibly put on a show like the Lion King to get children and families involved.
   2. Maker Space Mondays
3. **Board** 
   1. Sign up calendar – Thank you for the board members who have signed up!
4. **Advertising and promotion**
   1. Stopping print ads, emails and internet ads- these have gotten us a lot of awareness but not a lot of enrollees. We may do mailings again but this is TBD.
   2. Yard Signs – this is a good idea, Win will discuss with Jenn.
5. **Facilities** 
   1. Erate funded construction – they would like to get this started in June 2022 pending our discussion with MoCHA.
   2. CSP funded construction – they would like to get this started in June 2022 pending our discussion with MoCHA.
6. **Discussion Items**
   1. Technology – installation pending our discussion with MoCHA.
   2. Food Service—Bag Lunches will be requested from families.
   3. Transportation—we will not offer
7. **Closed Meeting Personnel Decisions**

Roll call for voting on the offering of the Principal/Lead Teacher Role to Kimberly Kokx:

Peter G – yes

Carla G - yes

Dave D - yes

Annette S - yes

Daryl T - yes

Win M – yes

*Motion by Daryl, seconded by Annette to offer the position to Kimberly Kokx subject to MoCHA approval and clear funding path and enrolment numbers that are feasible.*

1. **Next meeting via Zoom. Regular monthly meetings are 1st and 3rd Thursday of the month at 6PM.**
   1. Thursday, July 7, 2022, at 600 PM
   2. Thursday, July 21, 2022, at 600 PM
   3. Thursday, August 4,2022, at 600PM
   4. Thursday, August 18, 2022, at 600PM
2. **Other items**

No other items added to the agenda.

1. **Adjournment**

Meeting adjourned at 7:03PM